

PETROLEUM EMPLOYEES UNION

Founder : RAJA KULKARNI
President : K. H. DASTOOR

(Regd. No. 1667)
AFFILIATED TO NFPW & INTUC.

Phone : 2418 17 42

E-mail : peumumbai@yahoo.co.in

Website : www.petroleumemployeesunion.com



SINCE : 1954

Dated: 18.01.2023

To
ED-HRO (WOU)
ONGC, NBP,
Mumbai.

Sub: Regarding ODL Conversion (Calendar Year 2022) 14 days On-Off pattern (WOU) employees.

Respected Sir,

This is to bring to your kind notice that during COVID PANDEMIC outbreak for the year 2020 and 2021 ONGC has clarify the formula for conversion of OFFSHORE DUTY LEAVE (ODL) via Office Order dated 03.03.2021 and 25.02.2022. In which uncertainty in shift occurred due to PANDEMIC situation and 14 days shift pattern could not be followed.

Same way in the calendar year 2022 also due to COVID WAVE, CHOPPER INCIDENT and SHORTAGE OF CHOPPER all of the employees have not completed 14 days shift pattern right from the beginning of the year moreover employees have performed upto 21 days duty also in a shift excluding Hotel Quarantine of 06 days.

In this circumstances Calculation of ODL on formula of 14 DAYS SHIFT = 01 ODL CONVERSION is highly impossible to maintain.

For this we herewith request you to consider the PANDEMIC situation and chopper shortage which was occurred after the accident in which unfortunately we lost our Energy soldiers. And to continue the calculation of ODL as per our year 2020 and 2021 formula i.e. NUMBERS OF DUTY DAYS PERFORMED IN OFFSHORE /14.

Thanking you,

Yours Faithfully,

(Santosh J Patil)
General Secretary

1. Director (HR), ONGC, N.Delhi.
2. ED- CDS (SW/DW), 11 High, Mumbai.
3. ED- Asset Manager MH/NH/B&S, V.Bhavan.
4. GM(HR) – Corporate Policy, D'Dun.
5. In-Charge (HR/ER), MH/B&S/NH/Services.



ऑयल एण्ड नैचुरल गैस कॉरपोरेशन लिमिटेड
Oil and Natural Gas Corporation Limited,
निगमित नीति विभाग
Corporate Policy Section,
'ग्रीन हिल्स', ग्राउंड फ्लोर ए-विंग, तेल भवन, देहरादून
'Green Hills', Ground Floor, A-Wing, Tel Bhavan, DEHRADUN
Tel No. 0135 - 2792155

No. DDN/CORP-ER/ESTT-POLICY/2021/ODL/745626

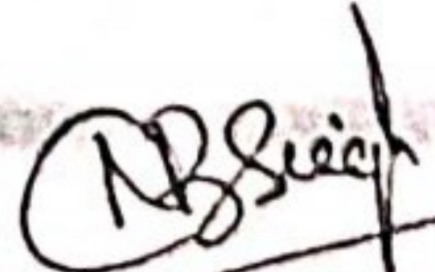
Date: 03.03.2021

OFFICE ORDER (05/2021)

Subject: Methodology for Grant of On-Off duty leave (ODL) to employees working in 14 days ON-OFF duty pattern during COVID-19 Pandemic.

Employees posted in Offshore and Onshore areas working on 14 days ON-OFF duty pattern are eligible for "ON-OFF Duty Leave" in lieu of casual leave. Due to Coronavirus Pandemic (Covid-19), such employees have worked for extended periods. The following methodology shall be followed for calculating the total number of On-Off duty leave to be credited in an employee's leave account:

- (i) Actual number of days duty performed in a calendar year shall be clubbed and divided by 14 to obtain the number of ODL for credit in an employee's leave account. However, for employees working in North-Eastern States, the number of ODL so calculated shall be multiplied by 1.25.
- (ii) While granting this leave, fraction of a day shall be rounded off to the nearest day.
- (iii) The ODL so credited will be subject to maximum 12 days for employees posted in other than North-east areas and 15 days for employees posted in North-east areas.
- (iv) The above dispensation is applicable for the calendar year 2020 only.
- (v) Other existing terms and conditions for grant of ON-OFF duty leave shall remain unchanged.
- (vi) This issues with the approval of Director (HR).


(N C Baliarsingh)
03.03.2021
GM (HR) - Corporate Policy



ऑयल एण्ड नैचुरल गैस कॉरपोरेशन लिमिटेड
Oil and Natural Gas Corporation Limited,
निगमित नीति विभाग
Corporate Policy Section,
'ग्रीन हिल्स', ग्राउंड फ्लोर ए-विंग, तेल भवन, देहरादून
'Green Hills', Ground Floor, A-Wing, Tel Bhavan, DEHRADUN
Tel No. 0135 - 2792177

No. DDN/CORP-ER/ESTT-POLICY/2021/ODL/745626

Date: 25.02.2022

OFFICE ORDER (14/2022)

Subject: Methodology for Grant of On-Off duty leave (ODL) to employees working in 14 days ON-OFF duty pattern during COVID-19 Pandemic.

Employees posted in Offshore and Onshore areas working on 14 days ON-OFF duty pattern are eligible for "ON-OFF Duty Leave (ODL)" in lieu of casual leave. Due to Coronavirus Pandemic (Covid-19), such employees have worked beyond scheduled 14 days duty. The following methodology shall be followed for calculating the total number of On-Off duty leave to be credited in an employee's leave account:

- (i) The actual number of day's duty performed in a calendar year shall be clubbed and divided by 14 to obtain the number of ODL for credit in an employee's leave account. However, for employees working in North-Eastern States, the number of ODL so calculated shall be multiplied by 1.25.
- (ii) While granting this leave, fraction of a day shall be rounded off to the nearest day.
- (iii) The ODL so credited will be subject to maximum 12 days for employees posted in other than North-east areas and 15 days for employees posted in North-east areas.
- (iv) The above dispensation is applicable for the calendar year 2021 only.
- (v) Other existing terms and conditions for grant of ON-OFF duty leave shall remain unchanged.
- (vi) This issues with the approval of Director (HR).


(Vaskar Kr Barai)
GM (HR) - Corporate Policy