

# PETROLEUM EMPLOYEES UNION

Founder : RAJA KULKARNI  
President : K. H. DASTOOR

(Regd. No. 1657)

AFFILIATED TO NFPW & INTUC.

Phone : 2418 17 42

E-mail : peumumbai@yahoo.co.in

Website : www.petroleumemployeesunion.com



SINCE : 1954

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Executive Director –Western Offshore,  
8<sup>th</sup> Floor, Vasudhara Bhavan, Bandra(E),  
Mumbai : 400 051.

ED- Chief Drilling Services – SW/DW  
Floor, 11 High Office Complex  
Mumbai ; 400 017.

**Subject: Acute Shortage of Kits and Liveries in All Assets & Services Group  
of ONGC Western Offshore Unit**

Respected Sir,

We are writing this letter to bring to your kind attention a matter of utmost concern affecting the welfare and safety of our dedicated workforce. It is with great regret that we must draw your attention to the severe scarcity of essential Kits and Liveries, such as towels, hand gloves, soap, socks, windcheaters, raincoats, and other relevant items, in Western offshore unit.

As you are aware, the efficient and smooth functioning of our operations relies heavily on the well-being and preparedness of our employees. The availability of proper Kits and Liveries is vital to ensure their safety, comfort, and overall performance. Regrettably, we have been facing a persistent shortage of these items, leading to grave implications for the workforce and operational efficiency.

**We wish to emphasize the following issues:**

1. **Acute Shortage:** There is an acute shortage of essential Kits and Liveries across all assets and Services groups, Drilling Rigs in ONGC Western Offshore Unit. This scarcity has been persistent for an extended period, causing significant distress among employees and hampering their ability to perform their duties optimally.
2. **Delayed Delivery:** The delivery of the available Kits and Liveries is consistently delayed, further exacerbating the problem. This delay not only affects the morale of our workforce but also leaves them vulnerable to hazardous working conditions without proper protective gear.
3. **Quality and Branding:** While we appreciate the efforts to procure branded Items, the hand gloves purchased by our company are of outdated design and lack improved features. We urge the management to procure modern, improved, and branded hand gloves that meet industry safety standards. Additionally, the raincoats, windcheaters, and socks must also be branded to ensure their durability and reliability during adverse weather conditions.

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4. **Standardization:** It is essential to standardize the quality and specifications of the Kits and Liveries provided to employees across all assets and services groups. This will ensure uniformity and fairness in their distribution and usage.

We understand that the ONGC Management is dedicated to providing a safe and conducive work environment for its employees. However, the current situation raises concerns about the effectiveness of the existing procurement and distribution processes for essential items.

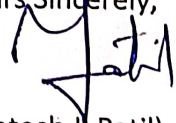
**In light of the above, we request the management to take immediate action to address these issues. Specifically, we urge you to:**

- a) Conduct an urgent and comprehensive assessment of the demand and supply of Kits and Liveries in all assets and services groups to identify the root causes of the shortages. b) Collaborate with reputable vendors to ensure the timely and adequate supply of branded Kits and Liveries, including hand gloves, raincoats, windcheaters, and socks, adhering to industry standards. c) Introduce regular audits and quality checks to monitor the condition and performance of the provided Kits and Liveries. d) Establish a mechanism for employee feedback and suggestions to continuously improve the procurement and distribution processes.

We believe that addressing these pressing issues promptly will not only boost the morale and productivity of our workforce but also demonstrate the commitment of ONGC Management towards employee welfare and safer work environment for all employees at ONGC Western Offshore Unit.

Thank you in anticipation.

Yours Sincerely,



(Santosh J. Patil)  
General Secretary

**Copy for information :**

1. Director –Offshore, ONGC, New Delhi
2. ED- HRO, 4<sup>th</sup> Floor, NBP Green Heights, BKC, Mumbai : 51.
3. GM(HR) – I/C HR-ER, Mumbai Assets, 5<sup>th</sup> Floor, V.Bhavan, Mumbai : 51.
4. GM(HR) – I/C HR & Admin - Services, 11 High, Mumbai : 17.
5. GM(HR)- I/C IR, ONGC(W.O.U.),NBP Green Heights, BKC, Mumbai : 51.